



# ANKITA SHENDYE

## OBJECTIVE :

To pursue a challenging and exciting career in the field of Architecture & interiors by civilize living excellence of society & space utilization while synergistically achieving professional and personal goals

## Professional Experience :



July 2016 – October 2021

- Junior Architect
- Senior Architect/Project Lead

January 2022 – May 2022

- Senior Architect/Project Lead

JUNE 2022 – Till Date

- Senior Architect/Project Lead

## Categories of projects Worked on:

- Residential
- Commercial
- Mixed Used
- Heritage & Communal
- Industrial
- Institutional
- Landscaping
- Commercial Interior
- Retail Interior
- Residential Interiors
- U.S. Residential
- U.S. Commercial
- U.S. Interior

## Job Responsibilities :

- Conceptual planning and developing designs as per the statutory norms through sketches and 3D modelling and presentations. Prepare and reviewing schematic drawing set.
- Prepare construction documentation and review working drawing sets, tender drawings & detailed drawings.
- Coordinate with Government authorities to get Project approvals.
- Coordinate with Technical Consultant (Structural, M.E.P., Parking,, HVAC, Contractor etc.) on board.
- Fulfilling the compliances required for the completion of the building.
- Review site data calculations, summaries, and statements as per statutory norms.
- Prepare and review approval drawing sets and submit them through the portal with all the necessary documents and paperwork.
- Prepare presentations and analysis for Project feasibility.
- Prepare design proposals at the preliminary stages of the project for a client proposal.
- Site visit to check the work progress and check slab beam, plinth beam, and electrical plumbing conducting and create & maintain the site report.
- Coordinating with the contractors and attending & replying to RFI'S.
- Generate invoices and follow up on bill payment schedules with clients and vendors.
- Attend vendor presentations to get information about the new material and techniques in the industry.
- Leading a team of architects for various interior and architectural projects from concept to execution level.
- Submitting tender with all necessary documents and attending pre-bid meetings
- BIM Architect.
- Business Development along with Profile Editing.
- Making SDP for standardization and systematic drawing deliverables
- Resource Management along with scheduling of deliverables for multiple projects
- Re-presenting the firm in various exhibitions and architectural events

## Current Job Responsibilities :

- Conceptual planning and developing designs through sketches & 3D modelling as per the U.S. Development codes
- Prepare & review the schematic design and construction documentation set with the team.
- Work on Design, and HARC approvals from the government agencies.
- Project-specific research for FEMA, Monroe County Property Appraiser Office, and Florida building codes.
- Working on the Construction Document set which includes general notes sheets, site plan, site data, existing plans & elevations, proposed floor & roof plans, elevation, sections, wall details, Reflected ceiling plan, window door schedule, wall details, Floor framing details, foundation plans, Material finishes schedules, fence details, compound wall details, Staircase detail, skylight details, Interior sectional elevation detail sheets .etc.
- Calculating wind pressures to design windows & doors.
- 3d Model on SketchUp and basic rendering on Lumion.

CDA REGISTRATION NO :CA/2017/85049

Scan the QR code to visit the work profile



<https://tinyurl.com/mrx9wsnk>

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D.O.B. : 13TH July 1993

## ACADEMICS:

SSC

Saraswati Secondary School - 2009

HSC

People Education Society College - 2011

B.arch ID

Dr Bhausaheb Hiray College Of Architecture - 2016

## COMPUTER PROFICIENCY :

SketchUp



AUTOCAD



AUTODESK REVIT



Adobe Photoshop



Office 365



LUMION



ARCHITECTURE

