

EDUCATION

ASIA INSTITUTE OF TECHNOLOGY (BANGKOK, THAILAND)

Aug 2016 - May 2018

Master of Engineering (Construction, Engineering & Infrastructure Management)

TECHNOLOGICAL UNIVERSITY (TAUNGGYI, MYANMAR)

Sept 2009 - Feb 2014

Bachelor of Engineering (Civil Engineering)

WORK EXPERIENCE

FREELANCE

Aug 2021 - Now

Assistant Project Manager

- Plan, draw and calculate for the working drawing & cost estimation according to architecture & structure drawing
- Supervise and manage the workers & construction materials
- Check the quantity and quality of construction materials according to specifications by the Project Manager
- Discuss and coordinate the meeting for Architecture design such as interior, landscaping with other stakeholders
- Check the daily, weekly, and monthly progress and report to the Project Manager and the Client
- Documents Control

ALTOPRO CONSTRUCTION MANAGEMENT & PMC INTERCORE, BANGKOK, THAILAND (MYANMAR BRANCH)

June 2019 - April 2020

Planning Engineer

- Plan, monitor, and update for master schedule by MS Project
- Prepare and report daily, weekly and monthly presentations for the progress work according to master schedule to the Project Manager and the Client
- Review and check the payment submission from contractors and then prepare and report the payment approved form to the Project Manager to issue the payment slip to the client
- Coordination between client and contractor to improve the quality of work according to specification and scope of work
- Checking the progress on site and comparing the progress of work by MS schedule to report daily, weekly and monthly report to the Project Manager
- Attending meetings and lead for the project presentation for weekly meetings with Project Engineer & Project Manager
- Record the meeting minutes and report to the Project Manager
- Documents Control



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LANGUAGES

- English
- Myanmar

Procurement Engineer

- Analyze and study all vendors or subcontractors along with approving vendors listed by the client for each work package
- Assist in the preparation of technical and commercial documents
- Attend and discuss with all the vendors or subcontractors for negotiation of pre-bid discussion
- Review subcontractors' quotations and report to senior supervisor and manager for selection
- Documents Control

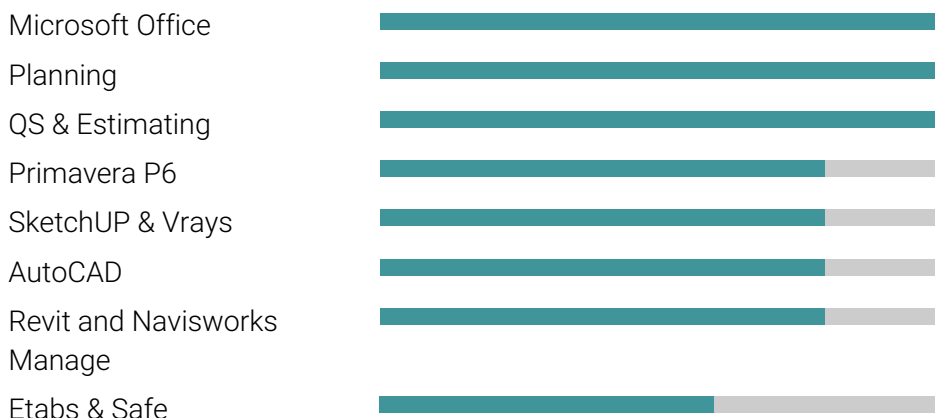
FREELANCE

May 2014 - Jan 2015

Civil Engineer (Interior Design & Site Inspector)

- Draw the interior design by using Sketch Up & V-Ray for Cinemas (small theaters), Restaurant, Barber-shop, and Karaoke rooms
- Supervise the workers and materials
- Plan the working schedules and procedures
- Inspect the work according to the plan and then report to the boss

 **SKILLS**



 **CERTIFICATIONS**

TDS Engr Solutions Pte Ltd	2021
Revit Architecture & Structure Modeling/ Review and Navisworks in BIM Workflow & BIM 4D, 5D	
Pioneer Structural Design Group	2016
Advanced Software Applications (Etabs & Safe)	
TIP TOP (Engineering & Computer Training Center)	2015
Estimating Course	
CADD PRO (Training Center)	2015
AutoCAD	